



The Annual Parish Meeting of St Dennis Parish Council Tuesday 20th April 2021

Those present: - Cllr Clarke (Chairman), Cllr Kelsey, Cllr Taylor, Cllr Lodomez, Cllr Harwood, Cllr Jones, Cllr Sinnott, Cllr Burnett, Lynn Clarke- Clerk, and 1 member of the public.

1. Introduction and Welcome

Cllr J Clarke (Chairman) welcomed and thanked all in attendance informing that prior to the start of the meeting there would be a minute's silence to pay our respect to Prince Phillip, Duke of Edinburgh.

2. Apologies

Apologies received: Cllr Mrs T Edmunds, Cllr Mr N Edmunds. Absent - Cllr Howard.

3. To approve Minutes of the Annual Parish Meeting held on the 30th April 2019

The minutes of the Annual Parish Meeting held on the 30th April 2019 were approved – **Proposed** by Cllr Taylor, **Seconded** Cllr Harwood, All in favour. Cllr Jones, Cllr Sinnott & Cllr Burnett abstained as not present at that meeting.

4. Parish Council Aims and Objectives

Cllr Clarke – Read through the objectives from the previous Annual Parish Meeting advising on which objectives the Parish Council has achieved, the issues that are ongoing and those that were to be carried forward to 2021 - 2022.

Objective	Action	Who is responsible for action	Timescale	Achieved
To review Parish Council signage and update and replace where necessary	To ensure all signage shown is up to date with the relevant and correct contact details and property and equipment that is owned by the Parish Council is labelled sufficiently.	Councillors, Clerk Administrator.	3-6 months	completed
To produce a Neighbourhood plan.	To form a working party to investigate and report back to full council on their findings.	Councillors, Residents.	Ongoing	Ongoing Due to Covid
To look at the ways the Parish	To consult with residents, liaise with the proper bodies to try and	Councillors, Clerk, Residents.	ongoing	Yes double yellow lines

Council can help to resolve parking issues within the area	improve traffic movement through the village and try to reduce inconsiderate parking.			have been installed in some areas.
To ensure the new data protection regulations are conformed with.	To make sure that the new Data Protection Regulations are implemented and used efficiently according to the regulated guidelines.	Councillors, Clerk, Administrator.	Immediately	yes
To look at the ways the Parish Council can help to resolve parking issues within the area.	To consult with residents, liaise with the proper bodies to try and improve traffic movement through the village and try to reduce inconsiderate parking.	Councillors, Clerk, Residents.	Ongoing	ongoing
Review of Assets.	To check all aspects and ensure proper maintenance schedule is put in place.	Councillors, Clerk, Administrator, Casual Labourers.	Ongoing	Started but ongoing
To refurbish the newly adopted Phone Box.	To repair and restore the newly adopted telephone box and review options for its future use.	Councillors, Clerk, Administrator, Volunteers.	1 Year	No to be carried forward for 2021-2022
To look at updating the Millennium information boards.	To look at refurbishing the Millennium information boards throughout the village.	Councillors, Clerk, Casual Labourers.	3-5 Months	No to be carried forward for 2021 - 2022
Re-Vamp Treviscoe Bus Shelter	To arrange for the cleaning and painting of the bus shelter at Treviscoe	Cllr, Volunteers, Clerk	6 – 8 Months	To be carried forward for 2021-2022
Annual Litter Pick	To arrange an annual litter pick	Cllr's Clerk & Volunteers	Within 6 months	Yes but not carried out in 2020-2021 due to Covid restrictions
Creation of an emergency Plan	To create a community emergency plan	Cllrs Clerk & Volunteers	12 months	No. to be carried forward to 2021 - 2022
Projects and ideas for enhancement of green areas	To establish how green areas under the control of the Parish Council may be enhanced	Cllrs, staff and General Public.	8 months	Started but ongoing

5. To Invite the public to raise any matters of interest or concerns

The member of the public present informed that they have looking at issues on footpath's 6 and 7 regarding access and enquired who is responsible for maintenance of this path. Cllr Clarke informed that the Parish Council are responsible for the cutting back of many of the paths within the village but, there are some that are under ongoing investigations regarding

responsibility and ownership. The clerk informed that there have been historic issues with access on these particular footpaths and advice was sought several years ago regarding access.

6. Chairman's Annual Report

We have all been living and working in unprecedented times over the last 12 months. Unfortunately, we were unable to hold our Annual Parish meeting last year, so some of the reports before you refer to the past 2 years.

It has been a great pleasure to have worked with 11 very enthusiastic and hardworking councillors in the past year. I feel that between us we have made some great in-roads into issues within the Parish. I thank you all very much indeed. Don't think you can rest yet though as we have a lot of projects which need our support and hard work over the next 12 months.

I would also like to thank Lynn, our Clerk for her hard work and determination – keeping us all up to date with ever changing legislation, giving us prompts where necessary, and also covering the entire office during the 3 Covid 19 lockdown periods. Lynn even worked on the Saturday morning putting together a tribute to Prince Philip following his death on the 9th April.

Hopefully, the forthcoming year will be without any more periods of lock down and we will be able to safely return to face-to-face meetings and working from our office very soon.

The last 12 months have brought about many hardships for several of our residents – being unable to meet with family members - have a cuddle from loved ones in times of stress - often unable comfort those who were passing away - hold funerals in the way we used to – but most of all the loneliness of living on your own and not seeing anyone from one end of the week until the next. Add on top of all that the massive financial burdens residents faced – either being made redundant or being put onto the furlough scheme. A huge thanks must go out to those who delivered shopping and medication, organised online meetings and church services, and those who spent time on the phone having a friendly chat with neighbours and friends. Let us strongly hope that the forthcoming year brings us out in the open and able to continue with life as it used to be.

7. Short Reports from the Committees (Planning, Cemetery, Playing Field and Education Grants)

Due to there being no Annual Meeting held during 2019-2020 Cllr Clarke gave comparisons between years 2020-2021. The Clerk reviewed the finance sections of both 2019 – 2020 and 2020 – 2021.

Community Grants 2019 – 2020

Applications received:	9 six were awarded 4 declined due to not operating within the Parish
Awarded for the year:	£1143.86

Cemetery 2019 - 2020

Interments Garden of rest:	9
Interments Grave space:	12
Plots Purchased:	7
Income:	£12936.93
Expenditure excluding wages:	£20804.94
This includes memorial repairs £7950.00 Garden of Rest Extension £2005.00	

Amenities including footpaths

Income: £2500.88
Expenditure: £7422.27

Public Toilets

Expenditure: £4354.64

Playing Field

General expenditure: £7322.58
Excluding Wages £3332.01
Additional expenditure £18380.40 grant from Community Trust for the installation of the new Gym Equipment.

Education Grants

Applications received: 19
Applications approved: 16
Refused or withdrawn: 3
Total awarded: £10228.42
Total awarded to date: £75009.15
Balance as of 31st March: £40786.90

Planning

Applications received: 19
Agreed: 19
Objected to:

Financial

Total Income including all above figures: £166568.00
Total Expenditure: £123206.00

Bank Balances as at 31st March 2019

Current: £105919.20
Saver: £120691.24
Playing Field £4924.88

St Dennis Parish Council Earmarked Reserves 2019 - 2020

	Opening	2019/20			Closing
	Balances	Additions	Releases	Re-alloc.	Balances
	at 01.04.19				at 31.03.20
-					
-					
<u>EARMARKED RESERVES</u>					
Play equipment & Fencing	7,782	14,010	(15,317)		6,475
Office Equipment	765				765
Open Spaces- Provision of Seats	0				0
Cemetery- Headstone Safety Inspe	5,002				5,002
Cemetery Headstones Remedial Work	9,000	770	(7,200)		2,570
Cemetery Enhancement	2,000	2,000	(2,005)		1,995
Trelavour Sq Tarmac	3,600				3,600
St Dennis Toilets	8,774				8,774
Weed Control	1,000				1,000

Neighbourhood Plan	6,000		(34)		5,966
Council Tax Benefit grant	30,157	6,011			36,168
Notice Board	500	1,000			1,500
Village Enhancements	9,422	911	(743)		9,590
Emergency Plan	1,500				1,500
Open Spaces - Maintenance	2,626	500			3,126
Election Exp	3,500	3,500			7,000
Tree work	2,000	1,000			3,000
Cemetery Land Fund	45,000	10,000			55,000
Education Bursaries	33,469	17,333	(10,912)		39,890
TOTAL	172,097	57,035	(36,211)	0	192,921

	Opening	2019-2020			Closing
	Balances	Receipt	Payments	EMRs	Balances
-	at 01.04.19				at 31.03.20
GENERAL FUND					
Opening Balance	96,652				56,018
Receipts	139,231	166,568			166,568
Payments	(110,393)		(123,206)		(123,206)
Additions to EMRs	(90,151)			(57,035)	(57,035)
Releases from EMRs	20,679			36,211	36,211
TOTAL	56,018	166,568	(123,206)	(20,824)	78,556

TOTAL FUNDS	228,115		271,477
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Community Grants 2020 - 2021

Applications received: 1 application received £369.00 awarded under section 137 and £120 under other powers.
Awards for the year: £489.99

Cemetery 2020 - 2021

Interments Garden of rest: 6
Interments Grave space: 10
Plots Purchased: 14
Income: £16664.80
Expenditure excluding wages: £12026.73 This includes repairs to shed roof and paint for shed.
Additional costs: Row Markers for Garden of Rest £460. Cemetery shed external renovation £2549.00 CCTV £1606.80 Total cost for Cemetery Excluding wages £16642.53.

Amenities including footpaths.

Income: £1684.22

Expenditure: £7015.29

This excludes the cost of an additional grit bin for Hendra Prazey £256.80 and the gifted grit bin for Hendra Heights both arranged during this year, Hendra Heights bin we are still awaiting delivery.

Public Toilets

Expenditure: £4052.77

Playing Field

General expenditure: £10274.03

Excluding Wages £6867.86

Additional costs £1113.60 for fencing off lower entrance.

Education Grants

Applications received: 51

Applications approved: 33

Refused or withdrawn: 18

Total awarded: £10479.97

Total awarded to date: £85489.12

Balance as of 31st March: £48012.85

Planning

Applications received: 24

Agreed: 21

Objected to: 3

Financial

Total Income including all above figures: £166625.70

Total Expenditure: £90399.47

Bank Balances as at 31st March 2021

Current: £170640.05

Saver: £121105.73

Playing Field £8343.37

St Dennis Parish Council Earmarked Reserves 2020 - 2021

	Opening	2020/21			Closing
	Balances	Additions	Releases	Re-alloc.	Balances
	at 01.04.20				at 30.09.21
<u>EARMARKED RESERVES</u>					
Play equipment & Fencing	6,475	5,000			11,475
Office Equipment	765	4,500	-3,000		2,265
Open Spaces- Provision of Seats	0	1,000			1,000
Cemetery- Headstone Safety Inspe	5,002	1,000			6,002
Cemetery Headstones Remedial Work	2,570	1,000			3,570
Cemetery Enhancement	2,995	1,500	-1,500		2,995
Trelavour Sq Tarmac	3,600				3,600
St Dennis Toilets	8,774	2,000			10,774
Weed Control	1,000				1,000
Neighbourhood Plan	5,966			-2,000	3,966
Community Benefit Fund	36,168	5,317		-4,000	37,485
Notice Board	1,500	900			2,400
Village Enhancements	8,590	1,300		-2,000	7,890
Emergency Plan	1,500				1,500

Open Spaces - Maintenance	3,126	1,500			4,626
Election Exp	7,000	3,500			10,500
Tree work	3,000	4,500	-650		6,850
Cemetery Land	55,000	10,000	-950		64,050
CCTV		19,190	-1,339	8,000	25,851
Education Bursaries	39,890	17,598	-11,180		46,308
Emergency Funds		1,500			1,500
TOTAL	192,921	81,305	-18,619	0	255,607

	Opening	20-21			Closing
	Balances	Receipt	Payments	EMRs	Balances
-	at 01.04.20				at 31.03.21
<u>GENERAL FUND</u>					
Opening Balance	56,018				78,556
Receipts	166,568	166,626			166,626
Payments	-123,206		-90,282		-90,282
Additions to EMRs	-57,035			-81,305	-81,305
Releases from EMRs	36,211			18,619	18,619
TOTAL	78,556	166,626	-90,282	-62,686	92,214

TOTAL FUNDS	271,477		347,821
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8. Police Report

The police report was read by Cllr Clarke and can be found as Annex A at the end of the minutes.

Meeting closed at 7.14 pm



101 Non-urgent
999 in an emergency
www.devon-cornwall.police.uk
101@dc.police.uk

DevonAndCornwallPolice
@DC_Police
dc_police.999
DCPolice

Parish/Town Council AGM Report 2020/2021

Neighbourhood Police Team

Neighbourhood Team Leader

Sergeant 4794 Dave Mitchell

Neighbourhood Beat Manager

PC 4886 Andrew Barnicoat
PC 5929 Gareth Hawken
PC 6170 Colin Sheppard
PC 7177 Will Chesterfield
PC 7069 Yasmin Vokes

Police Community Support Officer

30499 Julie Carpenter
30047 Wendy Christophers
30528 Natalie Merrikin
30004 Ally Relf
30262 Steve Tibbles
30055 Graham Wade
30449 Jamie Ward
30740 Yasmin Barrott

Overall Crime

Really positive news, roughly a 10% reduction in all crime over the last 12 months. Almost all crime types are down with significant reductions in dwelling burglary, vehicle offences and shoplifting. The main increase has been in violence without injury and this is largely due to changes in the crime recording rules and the classification of offences, all harassment/stalking/mal comms offences for example are categorised as violence without injury which inflates the numbers considerably. Other areas which have increased include possession and trafficking of drugs, and weapons offences which should be seen as a positive thing as these offences only get recorded when they are detected by officers and demonstrates our proactive work to tackle drugs and weapon crime. Despite the numbers being up in these crime categories they are still low by national standards. Individual crime figures can be found on our website.

Priorities over the last 12 months

Safeguarding of vulnerable people particularly with Covid and significant partnership work undertaken. Domestic abuse has been a national priority due to the concerns around



increases particularly during periods of lockdown. We have seen some rises at various times but overall, our sector hasn't seen the increases that other sectors have.

Anti-Social Behaviour has been an issue from time to time and has been tackled with partner agencies such as Helen Toms ASB Officer.

County Lines has been a real priority which as a sector we have tackled very well in terms of executing warrants, charging, and remanding several key individuals and seizures of drugs. The perpetrators of county lines have continued their 'business' but using different tactics, as a sector we have carried out more drugs warrants than anyone else.

We must stress the importance of community intelligence and encourage communities to report things to us. Information relating to vulnerable persons being exploited is particularly important right now.

Covid legislation has been introduced and it has been a priority for some time to deal with reports of breaches. We have utilised the 4 E's approach, Engage, Explain, Encourage and Enforce. There have been a significant number of reports to us placing real pressure to respond and at times we have been unable to due to other more pressing issues around Threat, Risk and Harm.

Moving forward

Last year was unprecedented for us in terms of demand. There was approximately a 20-30% increase on our demand and we anticipate the same this year due to the number of visitors coming down as opposed to going abroad. We are planning for the easing of lockdown and anticipate real challenges. G7 is taking place but the impact on local resourcing for this will be minimal.

An increase in neighbourhood officers over the last 12-18 months has been a real positive for the team. There is talk that we may see more staff, but this is not yet confirmed. We have operated as 'one team' for some time now and the system is working well. There is currently no thought that we will return to dedicated officers for each area. The national uplift of 20,000 officers has also meant that

response staff have seen the benefits so in terms of staffing we are in a better place than we were a few years ago.

DRAFT